

PILATES ITC

| CONTINUING EDUCATION |

EVENT CANCELLATION POLICY

The Pilates ITC Continuing Education cancellation policy is defined against event-delivery format: digital or in-Studio.

The cancellation window for all event types is *24-hours before the scheduled start* of the event; cancellation must be documented via email to info@pilatesitc.edu.au within this time frame.

In extreme or extenuating circumstances, the Pilates ITC Directors may review this policy on individual basis, at their discretion.

Please be mindful that in-Studio events and some sold-out digital events have limited capacity. If you anticipate you will not attend, please notify Administration at your earliest possible convenience.

Digital Event Cancellation

Digital/Zoom format events are *non-refundable*. Attendees have access to a recording of the live stream for 14-days after the date of the event. Administration issues the link to this recording regardless of attendance of the live stream.

In-Studio Event Cancellation

Cancellation of in-Studio Continuing Education events needs to be documented with Administration via email: info@pilatesitc.edu.au 24-hours before the scheduled event date to be eligible for full refund in credit. You may use credit towards future CE events; and credit has a 12-month expiry.

If you do not cancel via email within the appropriate window, you will lose the payment for the event.